

REQUEST FOR PROPOSAL

June 13, 2018

As authorized by Title 24, Article 4.2, Colorado Revised Statutes:

THE SEVENTEENTH JUDICIAL DISTRICT VICTIM ASSISTANCE AND LAW ENFORCEMENT BOARD

announce the availability of

VICTIM ASSISTANCE AND LAW ENFORCEMENT GRANT FUNDS
for
January 1, 2019 through December 31, 2019
(12 Month Grant Cycle)

ALL APPLICATIONS DUE BY
MONDAY, AUGUST 20, 2018
AT 11:59 P.M.

THERE ARE NO EXCEPTIONS TO THE DUE DATE

ELECTRONIC GRANT SUBMISSION IS REQUIRED BY OR BEFORE AUGUST 20, 2018 at 11:59 P.M.: *Submission must be made through ZoomGrants.* The deadline for application submission will not be extended unless ZoomGrants notifies VALE Administrative personnel of technical difficulties that have significantly impacted the ability of all grant applicants to submit an application by the established due date and time.

For more information contact:

Lisa Mayer, LCSW
VALE Program Administrator
(303) 835-5562
lmayer@da17.state.co.us

Amy Greer
VALE Grant Evaluator
(303) 835-5556
agreer@da17.state.co.us

More information also available at www.17vale.org

ELIGIBILITY REQUIREMENTS

The 17th Judicial District VALE Board is authorized to enter into contracts with persons or agencies the Board deems appropriate for the purchase and coordination of services to crime victims. These contracts are determined through a competitive grant process. Grant applications are accepted and evaluated related to the provision of services delineated pursuant to C.R.S. § 24-4.1-303 and 304 and for the implementation of the rights afforded to crime victims pursuant to C.R.S. § 24-4.1-302.5. Grant funded services must be designated for services to victims / witnesses of crime who reside and /or were victimized in Adams and Broomfield counties (17th Judicial District).

Grant funds shall not be used for defraying the costs of routine and ongoing operating expenses. Grant funds shall not be used to supplant existing funds for personnel and /or operating expenses. Grant funding is not guaranteed because an applicant meets eligibility requirements, proposes services listed as a funding priority, is currently receiving or has in the past received, these grant funds.

Copies of the state statutes related to these funds are available on the Colorado State Government web page (www.state.co.us; click on Government, then Colorado Constitution and Statutes, then Colorado Revised Statutes)

PRIORITY FUNDING CONSIDERATIONS

The VALE Board gives priority consideration to criminal justice and non-profit community based agencies serving victims of crimes in both Adams and Broomfield counties that provide:

- 1. Statutorily mandated services** pursuant to C.R.S. §24-4.1-302.5 (VRA) implementing the rights afforded to crime victims.
 - 2. Direct services to victims** as delineated in C.R.S. §§24-4.1-303 and 304 and §24-4.2-105(4) related to all crimes as defined by C.R.S. §24-4.1-302(1).
 - 3. Establish and/or enhance the coordinated, collaborative delivery of direct services for victims of V R A crimes** provided by non-profit community based and criminal justice based victim services in the 17th Judicial District.
- **THE 17th JD VALE BOARD UTILIZES A COMPETITIVE GRANT PROCESS.** *Equal consideration is given to current 17th Judicial District VALE grant recipients and new grant applicants for funding determinations.*
 - VALE funds are not intended to be the sole or primary source of initial or ongoing funding for direct victim service personnel positions and operating expenses.
 - Funding consideration is given, *as funds are available:*
 - To agencies providing services designed to support the activities of direct victim service providers and /or positively impact the delivery of direct victim service;
 - For purchase and /or lease of technical equipment directly related to the immediate individual physical safety of crime victims;
 - For registration fees and expenses for lodging, travel, and meals of in-state training programs specifically directed toward delivery of services to crime victims and for the actual cost of providing the necessary staff training directly related to the implementation of the rights afforded to crime victims pursuant to C.R.S. §24-4.1-302.5 and the provision of services delineated pursuant to C.R.S. §§24-4.1-303 and 24-4.1-304.

ANTICIPATED AMOUNT AVAILABLE

**\$1,350,000.00 is projected to be available
for the 12 month grant cycle of January 1 through December 31, 2019.**

In 2018, the 17th Judicial District VALE Board awarded a total of \$1,167,070.00 to 35 agencies in Adams and Broomfield counties. The grant funding cycle of January 1 through December 31, 2019 is dependent upon the collections made in 2019. The amount of available funds for grant allocation can be impacted by multiple factors and may be different each year. **Please Note: There will not be a separate application for training or scholarships so those requests should be included in this application.**

GRANT FUNDING CRITERIA

The 17th JD VALE Board conducts an open, fair, impartial and equitable award process of receiving, reviewing, evaluating and voting on all grant applications in accordance with statutory guidelines and standards requirement and intended uses for these funds.

Funding criteria include, but are not limited to:

- The degree to which it is determined that the grant application meets state and local requirements regarding intended use of funds, with consideration for the geography, population, need and available resources specific to the 17th Judicial District;
- Assessment of the grant applicant's ability to meet financial and administrative requirements related to grant fund management as well as organizational capacity to provide services in the 17th Judicial District as proposed in the application;
- The quality of the grant proposal including the accuracy and completeness of the information provided in the application and timeliness of application submission;
- Ability of the 17th Judicial District VALE fund to meet existing unpaid obligations in the future prior to making new financial commitments.

PLEASE NOTE:

- *Factors other than stated in this RFP may be utilized to make funding determinations.*
- *Projects not designated in the priority funding considerations may be awarded grant funds.*

2019 VALE GRANT APPLICATION TECHNICAL ASSISTANCE

Grant applicants may access the 2019 17th JD VALE Grant Application Guidelines at www.17vale.org. Applicants will not be given opportunities to add, change or make corrections to the grant application after submission.

BEFORE SUBMITTING THE GRANT APPLICATION agencies are encouraged to review answers for grammatical and spelling errors, written line budget justifications, verify that line item budget calculations match the budget summary and inclusion of all required attachments.

CRITICAL DATES

2019 17th JUDICIAL DISTRICT VALE GRANT APPLICATION PROCESS

June 11, 2018	Request For Proposals distributed to prospective applicants.
August 20, 2018 11:59 P.M.	Grant Application Submission Deadline. There are no exceptions ELECTRONIC SUBMISSION of one grant application <i>must be submitted</i> through ZoomGrants by 11:59 P.M.
September 24 & 25, 2018	Oral Presentations and 2019 Initial Funding Determination Meeting Location of meeting will be posted on www.17vale.org
Week of October 5, 2018	Initial 2019 funding decisions emailed to all grant applicants.
November 2, 2018	Request for Reconsideration Deadline.
Week of November 5, 2018	2019 Reconsideration and Final Funding Determination Meeting
November 19, 2018	Final contracts for 2019 emailed to grant recipients.
December 31, 2018	Signed contracts due to our office by email.

Fully executed Contract Agreements for 2019 will be forwarded to grant recipients in January 2019.

RECONSIDERATION REQUESTS

The 17th Judicial District VALE Board reserves the right to reject any or all grant applications, to waive informalities and minor irregularities in the grant applications received, and to approve any portion of the grant application or all items of the grant application, if deemed in the best interest of the 17th Judicial District to do so. After the initial funding determinations are made, **written reconsideration requests may be submitted only if 50% or more of the funding requested in the grant application was denied.**

The agency must notify the VALE Board, in writing, of their intent to submit a written Reconsideration Request within thirty (30) days of the date noted on the letter of denial. When submitted, the written reconsideration request must include:

- 1) **Additional information** directly related to Grant Funded Project / Personnel that was not available as of August 20, 2018; OR
- 2) **Information demonstrating a significant change in circumstances** directly related to the Grant Funded Project / Personnel that has taken place since August 20, 2018.

Written Reconsideration Requests will be reviewed by the Board at a meeting scheduled during the week of November 5, 2018. Written notification of the VALE Board's 2019 funding determinations, including denials or reductions, will be emailed to all grant applicants within ten (10) working days after this meeting. *Funding determinations made by the Board at this time are final.*